



WSBRC Charging Policy

WSBRC reserves the right to charge users a fee which covers a proportion of the time spent collating and managing data as well as the costs attributable to the time required to administrate and undertake an enquiry.

Standard data search

For all requests please fill in an [Information Request Form \(IRF\)](#) with the details of your enquiry based on your individual requirements. A standard data search request includes all notified sites and protected and notable species within the search area. Refer to the [WSBRC data search guidance](#) for more details.

Service	Cost + VAT
Standard search: 1km	£180
Standard search: 2km	£250
Standard search + priority habitats: 1km	£200
Standard search + priority habitats: 2km	£275
Standard search: 1km + extended bat search: 2km	£210
Standard search: 1km + extended bat search: 4km	£230
Standard search: 2km + extended bat search: 4km	£300

For standard requests, **receipt of your completed IRF (including confirmation of the total cost of your request) will be taken as agreement of the relevant charge as shown above.** If a faster turnaround (within three working days) is agreed there will be a 35% surcharge added to the final cost.

Non-standard enquiries

If you require a different data search than our standard one above e.g. sites or bats only search, for student/research requests, searches covering a different area, or any other service requests please provide us with full details within your completed IRF and **we will email you a quote.**

Householders/landowners

To supply all relevant biodiversity data to a landowner for entry into an Agri-Environment Scheme (including maps of notified sites, and UK priority habitats and species both within the enquirers' land holding and on adjacent land) charges will apply as for other commercial bodies. Charges also apply to individual householders or landowners using the data for development purposes (e.g. bat records for a planning application).

Wiltshire and Swindon Biological Records Centre

Elm Tree Court, Long Street
Devizes, SN10 1NJ
Tel: 01380 829050
Email: brc@wiltshirewildlife.org
www.wsbrc.org.uk



Reduced rate

A reduced rate will be applied in the following circumstances:

- Part of the search area falls outside the county boundary
- Parish and town councils using WSBRC data for Neighbourhood, Parish or other community-led Plans
- Funding partners for additional data searches not covered within the terms of their agreement
- Projects where WSBRC has agreed to provide partner support

Note that a minimum charge of £45 +VAT applies (with a minimum charge of £22.50 +VAT for a reduced rate service). Final charging decisions are at WSBRC's discretion.

Uncharged enquiries

Charges may be waived for individuals or local voluntary groups undertaking research or for conservation purposes at a specific site. In this case a donation will be invited to cover the staff time to assist with the enquiry. A charge will however be deemed appropriate when significant amounts of staff time and/or resources are required.

In the unusual instance that no records are held for your search area our charges will also be waived.

WSBRC partners

Should you use WSBRC on a regular basis, we recommend entering into a Service Level Agreement (SLA) and paying a fixed fee per year that covers all your requirements and allows us to plan our workload.

SLA partners receive many benefits including full resolution data from their geographic area as part of a regular data exchange and via specific data requests. If you wish to discuss the possibility of becoming a partner, please contact us.